



Head Start Bulletin

OCTOBER 18
September 25, 2010

In partnership with the community, Community Action assists low-income people to achieve self-determination.

1. Federal Review Question from the Health and Nutrition Coordinator

Are Home Based programs provided appropriate snacks and meals to each child during socialization activities?

Yes, children enrolled in our Early Head Start Home Based program option are served appropriate snacks and meals during socialization activities. Snacks and lunches offered at socializations are planned according to CACFP requirements. The foods are prepared and served according to the ages of the children enrolled.

2. Federal Review Questions from the Family Services Coordinator

For Family Support Teachers:

1. Describe how your program begins building collaborative relationships of mutual trust and respect with parents families of enrolled children as early in the year as possible..
2. How do you track and assess families' progress in meeting their goals? How do you know when families have met their goals?
3. Describe what training you have received in this area.

3. Federal Review Question from the Education Coordinator

1. How do you promote developmentally appropriate fine motor skills?:
 - a. Adults guide children's use of materials that promote the development of fine motor skills.
 - b. Children participate in experiences that develop control and coordination of small specialized motions of eyes, mouths, hands, and feet.
 - c. Children are engaged in activities and experiences that promote their fine motor skills, such as art, sand and water play, block building, shape sorting, feeding, solving puzzles, exploring textures, stringing beads, duplos, and using scissors and writing materials.

- 4. Child Care at Parent Site Meetings.** At the October 18 CDLT meeting, the leadership team decided the arrangements for child care at Parent Site Meetings. Teacher Aides will be asked to provide child care services at all Parent Site Meetings, and they will be paid for these additional hours. Teachers and Family Support Teachers are also expected to attend these meetings, and they will flex their hours to prevent any overtime payments. In a few rare instances, and with the permission of both Program Area Supervisors and Program Managers, a request for overtime payment may be submitted. Families will not be reimbursed for either transportation or childcare while attending Parent Site Meetings. If you have any questions, please contact Gail Boyle.

- 5. Teachers—**Please send your completed **Family Information Sheets** to the Program Assistant assigned to your area as soon as possible. Thank you!

- 6. Teachers—**The CACFP Child Enrollment Form, which is listed on the Blue Folder label, does not need to be in the child's file. The original form completed by the parent or guardian needs to be sent to the CACFP Coordinator at the Community Action Main Office. After you send it, note on the label that the form was sent to the CACFP Coordinator. (This does not apply to Coffee Creek)



Head Start

Scheduled Trainings

October/November 2010

DATE	DESCRIPTION	ADDRESS	TIME	EHS or HS	TRAINER	
11/5/10	Community Action ALL STAFF	Village Baptist 330 SW Murray Beaverton	8:00—4:30	All EHS & HS Mandatory attendance	Staff Sharing	
11/10/10	Nutrition Assessment & Im- munizations	Beaverton Office 12350 SW 5 th Beaverton	8:30-10:30	EHS Teachers/ FST's	Shauna Sauer	
11/10/10	Maintaining Professional Boundaries in Working with Families— Develop a clear understanding of the limits and responsibilities of your role in working with families and techniques for cre- ating and maintaining profes- sional boundaries. Discover the importance of healthy bounda- ries, consequences of having loose/poor boundaries, and why it can be difficult to establish and maintain professional boundaries.	Village Baptist 330 SW Murray Beaverton Columbia Room A (New Bldg)	8:30-10:30 or 2:30-4:30pm	All HS FST's (Note: EHS staff will receive this training in Feb)	Gail Boyle Connie Bowen	-Laptop -In-Focus
11/17/10	PBIS Module 3 Description: Learn how to develop a Positive Behavioral Interventions & Supports Plan. This will include prevention strategies, gathering information, identifying goals, developing a hypotheses, and implementing and monitoring outcomes of the plan.	Beaverton Office 12350 SW 5 th Beaverton	8:30-11:30 or 1:30-4:30pm	HS Teachers/ FST's as Referred by PAS	Christy Sweany	-In-Focus