

(approved by Jeri on 7/14/04)

Play it Again - Future

July 7, 2004

Present: Cliff Hillebrandt and Vickie Rocker.

Staff: Jeri Alcock, Jerralynn Ness, and minutes by Natalie Horne

Jeri Alcock welcomed everyone and called the meeting to order at 9:10a.m.
Minutes from the last meeting, March 3, 2004 were reviewed.

Update Since the luncheon on March 30

- o Jeri met with Jeb from the Hillsboro Center
- o Jeri and Jerralynn met with representatives from William Templehouse
- o Marty Peterkort phoned to give us 30 days notice. We need to be out by the end of September.

It was generally agreed that it is now time to look at

- a.) how to close down
- b.) how to thank the volunteers

Cliff came to the meeting with notes and a rough timeline. Items on the list were discussed, added to and assignments made. The revised plan follows:

1	July	Baby clothes: check with Opening Doors before discontinuing donations from Back on the Rack and Birthright	Jeri
2	July	Put Wendy (Steps for Success) in touch with Encore West	Jeri
3	July	Check with Shelter re: donations from Target	Jeri
4	August (<i>first</i>)	Sign: we will be closing end of Sept; no more donations after end of August	Cliff
5	August	Organize additional volunteers to help prepare for last hurrah and side-walk sale	Vickie
6	September (<i>first</i>)	Sign: we will be closing end of month; no more donations.	Cliff
7		News release, or Jerry Boone column	Jeri
8	September (<i>mid</i>)	Target: notify them that we will no longer need donations	Cliff
9	September (<i>end</i>)	Disburse remaining clothes – prioritize Washington County organizations that provide clothing at no cost.	
10	September (<i>end</i>)	Dispose of hangers and fixtures – to orgs that take clothing, or sell at side-walk sale	
11	September (<i>end</i>)	Remove Play it Again sign	Cliff
12	September (<i>end</i>)	Transfer Client Registration cards to Community Action	CH/JA
13	September (<i>end</i>)	Cancel phone, power, water & garbage	Jeri
14	?	Provide flyer with options for both clients and donors	Jeri
15	?	Send direct mail piece to donors	Jeri
16	?	Letter to Peterkort family	Jeri

The committee sees this as an opportunity to celebrate and bring visibility to good work that has been done, the Peterkort partnership, and to needs and issues in the community. September is back-to-school month and a good time to focus on getting clothing to children. A "last hurrah" will be planned for the third week: September 14-16 and 18th. The last week in September will allow time for liquidation of non-clothing items. Jeri and Jerralynn will plan communication with the public. It will be important to redirect donor giving so that they do not simply drop stuff off on the porch steps at the shelter.

It was agreed that the program would continue to operate as always; we would neither modify the number of articles allowed, nor extend hours of service. We will let Martha Downhauer and others know about our plans. Perhaps they can organize a carpool and bring people from the migrant camps to shop before Play it Again closes.

Vickie will try to organize 20-30 more volunteers to come on September 11th. These volunteers can put clothes on hangers for display in the garage, and set out all the shoes.

Next meeting July 28, 9:00-10:00am.

Adjourned 10:15am.

Next meeting: July 28th, 2004