

**Community Action  
Executive Committee Minutes  
August 14, 1996**

**Present:**

Cindy Hirst, Chair; Dick Porn, Maria Loreda, Shirley Huffman, Margaret Eikmann and Jerralynn Ness.

**Approval of Minutes**

Dick moved, Maria seconded, that the minutes of the March 28, 1996 meeting be approved as submitted. Motion carried.

**Face of Poverty**

Jerralynn reported that Jim Eikmann was willing to perform the editorial work needed on the Face of Poverty report. Since it will require significant changes, she requested the committee's involvement in determining the direction for the editorial work. She then reviewed her July 22nd memo to provide background information and to frame the issues. Discussion followed.

The committee:

1. Agreed to give Jim authority to edit the report as needed to achieve a non-offensive, readable and credible report.
2. Acknowledged that the editing could result in the deletion of material, perhaps significant amounts of material.
3. Does not expect Jim to do additional research, but to work with what we received.
4. Expects that the report can describe poverty with both the statistics and the stories.
5. Would like for all conclusions to be deleted.
6. Does not expect Jim to have to "force" the report to do what we need.
7. Welcomes any recommendations from Jim as he embarks upon this very challenging task.

Margaret will communicate these decisions to Jim and Jerralynn will follow up with Jim and provide the committee's decisions in writing.

**Future Meetings**

The committee decided to not set a regular schedule, but to meet as needed. Jerralynn requested a meeting in September or October to revise her job description, discuss her annual goals and put in place an evaluation process. The meeting was scheduled for Thursday, September 26th from 6:00 PM until 7:30 PM at the CAO center in Hillsboro..