

WASHINGTON COUNTY COMMUNITY ACTION ORGANIZATION

451 S. First Ave., Suite 700, Hillsboro, OR 97123

Hillsboro Office

451 S. First Ave., Suite 700
Hillsboro, OR 97123
648-6646 – Administration
FAX – 648-4175

- Executive Director
- Head Start
- Child Care
- Parenting Education
- Resource Development
- Client Services
- Self Sufficiency

648-0829 – Client Services

- Information & Referral
- Intake & Assessment for all WCCAO Services
- 640-8951 (part year) Heating Assistance

Emergency Shelter Home

210 S.E. 12th
Hillsboro, OR 97123
648-0829

- Temporary Family Shelter

Aloha Center

20515 S.W. Blanton
Aloha, OR 97007
642-3236
FAX – 642-7251

- Tualatin Valley Food Center
- Christmas Clearing Bureau
- Weatherization
- Fair Housing
- Housing Advocacy
- Fiscal Department
P.O. Box 7069
Aloha, OR 97007

Neighborshare

12750 S.W. Pacific Hwy.
Suites 110 & 111
Tigard, OR 97223
639-0495

- Information & Referral
- Intake & Assessment for all WCCAO Services & Tigard Shelter
- Tigard Shelter

Play It Again (Thrift Store)

4955 S.W. Hall Blvd.
Beaverton, OR 97005
644-8956

June 9, 1992

TO: WCCAO Board of Directors

FROM: Russ Wilkinson, Treasurer
Bob Shoemaker, Planning Committee Chair

SUBJECT: 1992-93 ANNUAL PLAN

The Finance and Planning Committees have reviewed WCCAO's proposed 1992-93 plan and recommends Board approval of the proposed budget, goals and objectives. In summary, this plan:

1. Is supported by a \$3,231,634 budget which is \$431,855 higher than WCCAO's 1991-92 amended budget. The increase is primarily due to Head Start expansion, the capital campaign, and the Emergency Housing Account funds.
2. Includes the salary adjustments approved by the Board on June 3, 1992.
3. Supports an active capital campaign by budgeting for professional services needed, as well as assigning 25% of the Executive Department resources and 25% of the Resource Development Department. The goal for fiscal year 1992-93 is to raise \$165,000.
4. Allocates Community Services Block Grant funding as follows:

I & R, Intake & Assessment	\$ 85,000
Housing Advocacy	\$ 8,693
Tualatin Valley Food Center	\$ 38,309
TOTAL:	\$132,002
5. Projects that excess revenue of \$29,873 of which \$20,000 will be raised by resource development of which \$20,000 will be transferred to reduce Client Services and Child Development fund balance deficits.



A United Way Agency

"People Helping People"

6. Expands Head Start services 42% from the current 216 children to 306 children.
7. Implements day care services that are integrated with our Head Start program.
8. Fully implements the Mortgage Default Prevention Program and Emergency Housing Plan, increases advocacy for affordable housing and commits to an expanded self-sufficiency effort.
9. Includes negotiating with Oregon Food Bank to transfer operation of TVFC to their agency.
10. Focuses administrative resources on the capital campaign, multi-service center, fiscal system, personnel policies and procedures, management information systems, staff communication and collaboration, agency accessibility, developing a cost allocation plan, and revising our strategic plan.

WCCAO REVISED BUDGET 1992-93

*accepted by the Board
May 19, 1993*

	GRAND TOTALS	CLIENT SERVICES	CHILD DEVELOPME	HOUSING & ENERGY	TVFC	RESOURCE DEVELOPME	CAPITAL CAMPAIGN
EXPENDITURES							
5000 SALARIES	1,412,351	258,141	852,718	134,879	103,656	37,101	17,572
5100 BENEFITS	177,729	34,663	105,739	12,215	16,386	6,029	2,697
5200 TAXES	196,727	39,524	116,703	16,120	17,466	4,693	2,221
6000 FEES FOR SERVICES	526,020	128,460	62,220	276,091	594	12,555	46,100
6100 SUPPLIES/SERVICES	301,758	11,662	144,350	106,396	25,550	8,350	5,450
6200 TELEPHONE	32,890	12,640	12,900	2,600	3,550	550	650
6300 POSTAGE	16,815	1,250	2,665	2,400	4,500	4,500	1,500
6400 OCCUPANCY	262,595	58,759	134,190	12,288	30,023	6,335	21,000
6500 EQUIPMENT	42,575	9,883	23,022	2,100	2,150	1,560	3,560
6600 PRINTING/PUBLICATION	31,616	3,850	8,675	4,691	2,950	9,350	2,100
6700 TRAVEL	79,249	3,380	58,293	5,926	10,450	700	500
6800 CONFERENCES & TRAINING	28,897	1,708	15,982	5,082	2,100	2,525	1,500
6900 INDIVIDUAL ASSISTANCE	132,757	50,530	2,000	80,226			
8000 PURCHASE	292,000						292,000
SUB TOTAL	3,525,394	614,450	1,539,457	661,014	219,375	94,248	396,850
6010 & 6012 ADMINISTRATION	258,395	49,157	123,157	52,603	17,550	7,540	8,388
6015 FAMILY SERVICE FEE							
TOTAL EXPENSES	3,783,789	663,607	1,662,614	713,617	236,925	101,788	405,238
REVENUE:							
4000 CONTRIBUTIONS	213,985	47,388			43,037	61,000	62,560
4200 SPECIAL EVENTS	50,500				22,400	28,100	
4400 UNITED WAY/FEMA	118,711	70,807		10,376	32,224	5,304	
4500 NON GOVT. GRANTS	123,083		14,583	108,500			
4600 GOVERNMENT GRANTS	2,917,552	433,693	1,569,355	526,048	10,500		377,956
4601 CSBG ALLOCATION	132,002	85,000		8,693	38,309		
4700 PROGRAM INC/REIMBURSEMENT	230,516	24,840	78,676	69,000	67,000		
4900 SALES	9,000				1,000	8,000	
4908 CARRYOVER/FUND BAL.	49,843	3,565			22,455		23,823
TOTAL REVENUE:	3,845,192	665,293	1,662,614	713,617	236,925	102,404	464,339
SURPLUS/DEFICIT	61,403	1,686	-0-	-0-	-0-	616	59,101

4/12/93

Fund Balance 6/30/93 (23,000) (33,000) - 4435 ø 51,430 82,000
Direction: Develop a fund balance deficit reduction plan in our 1993-94 budget.