



Oregon

Theodore R. Kulongaski, Governor



Housing and Community Services

North Mall Office Building
725 Summer Street NE, Suite B
Salem, OR 97301-1266
(503) 986-2000



FAX (503) 986-2020
TTY (503) 986-2100
www.ohcs.oregon.gov

July 10, 2008

TO: Housing Partners and Community Leaders

FROM: Victor Merced, Director

SUBJECT: 2008 Excellence Awards

Throughout the state of Oregon, neighbors, friends, and good samaritans are stepping forward to make a difference in the quality of life for lower-income Oregonians. Whether they are promoting, funding, or developing affordable housing, implementing resident service programs, advocating for innovative programs, involved in fundraising efforts, or participating in volunteer programs, these individuals consistently go the extra mile.

Since 1993, the Oregon Housing and Community Services Excellence Awards Program has recognized individuals and organizations that have made extraordinary contributions to help their friends and neighbors who are the most in need. These individuals are the cornerstone of our communities by ensuring that all of our citizens in Oregon, regardless of income, have fair and open access to housing and the necessary supportive services to meet their daily needs.

These efforts should not go without recognition. We look to our partners and others to nominate these individuals and organizations that consistently make a difference. No effort is too small or inconsequential. Help us celebrate these successes and accomplishments by nominating them for the 2008 Excellence Award Program.

Nominations will be accepted through August 15, 2008. Award recipients will be announced during the 2008 Oregon Housing and Community Services Conference in Salem on October 6-8, 2008.

Additional information on the OHCS Excellence Awards, as well as the 2007 award recipients, can be found on our website, <http://www.ohcs.oregon.gov/>. For information on the guidelines or nomination process, please contact Sandy McDonnell at 503-986-2012, or by email at sandy.mcdonnell@hcs.state.or.us.

Categories

Excellence in Affordable Housing Awards

The **Excellence in Affordable Housing Awards** recognizes the achievements of developments, initiatives, organizations and individuals whose efforts have increased the availability or preservation of affordable housing and the necessary support services for lower-income individuals in Oregon.

Best New Affordable Housing of the Year - Awarded to a builder, developer, sponsor, or housing project that exemplifies quality affordable housing in an urban or rural area, incorporates the fundamental supportive services, and utilizes green construction or other elements that makes it environmentally sustainable.

Partner of the Year - Awarded to a builder, developer, sponsor, or other individual/organization who demonstrates a high level of expertise, a measurement of quality performance, ability to listen closely to clients, bring together the involved stakeholders and has a commitment to sustainability.

The following criteria may be considered during the evaluation process for the Excellence in Affordable Housing Awards:

- Specific project construction development costs (other than land).
- Steps taken to mitigate costs.
- The term of affordability (years).
- The extent of affordability (% of AMI).
- The development is completed and tenant-occupied.
- The quality of the project design and site planning.
- Involvement of a public/private partnership.
- Use of regulatory reform to reduce development costs.

Commitment to Special Needs Housing -

Awarded to a builder, developer, sponsor, project, or other individual/organization who demonstrates an ongoing commitment to serve the special needs population. Two awards are presented in this category: Small Developments (10 or fewer units) and Large Developments (more than 10 units).

Preservation of Affordable Housing - Awarded to a developer, sponsor, project, or individual/organization who demonstrates an ongoing commitment to preserving affordable housing.

- Leverage of public, private, and nonprofit funds in the development of the project.
- The inclusion of energy efficiency savings.
- Use or support of sustainable green construction and land development practices.
- Inclusion of innovative building technologies and systems that reduce cost and/or improve quality.
- The value of the project as a model worthy of emulation.
- The inclusion of tenant services.
- Demonstrated oversight to ensure the ongoing physical and financial viability of a development.

* At-Large Excellence Awards

The **At-Large Excellence Awards** recognize, encourage and promote the significant contributions that organizations and individuals make to improve the lives of lower-income people in Oregon.

Management Company of the Year - Awarded to a management company or individual who shows a commitment to maintain the ongoing quality of an affordable housing development, ensures the ongoing financial viability of the development, provides first rate service to tenants, and demonstrates a commitment to improve services.

Tenant Services of the Year - Awarded to an organization, individual, or project that demonstrates a commitment to tenant involvement and participation, identifies and monitors tenant needs and encourages integrated communities.

Lender of the Year - Awarded to a financial organization that demonstrates a commitment to provide opportunities for low-income or at-risk Oregonians to own their own

homes, provides programs or assistance to individuals as an alternative to foreclosure, or is instrumental in the financing of single family loans through the Oregon Bond Program.

* **Community-Based Organization of the Year** - Awarded to a community action agency, food pantry, or other non-profit, grass roots organization who demonstrates a commitment to help economically challenged Oregonians obtain health, education, or other basic human services, which exemplifies good fiscal management practices, shows a dedication to improving the quality of local community programs designed to meet specific needs, and responds to the needs of their clients.

Special Excellence Award

Director's Choice Award - Presented to a builder, sponsor, service organization, or other individual/organization for their contribution to affordable housing, to providing training and job opportunities for local residents, ensuring a mix of tenants, incorporating elements of sustainable development into the project and the community, or a demonstrated record of success in bringing significant change to an area. The recipient of this award will be selected by the Director of Oregon Housing and Community Services.

Nomination Application

Please use this form for each nomination. There is no limit to the number of individuals or organizations you can nominate. You may copy this form as many times as necessary. The awards will be presented during the Oregon Housing and Community Services Conference on October 6, 2008:

- | | |
|--|---|
| <input type="checkbox"/> Best New Affordable Housing of the Year | <input type="checkbox"/> Management Company of the Year |
| <input type="checkbox"/> Partner of the Year | <input type="checkbox"/> Tenant Services of the Year |
| <input type="checkbox"/> Commitment to Special Needs Housing | <input type="checkbox"/> Lender of the Year |
| <input type="checkbox"/> Preservation of Affordable Housing | <input type="checkbox"/> Community-Based Organization of the Year |

Submitted By:

Name: _____

Organization: _____

Address: _____

Phone/Email Address: _____

Nominee:

Name: _____

Organization: _____

Address: _____

Phone/Email Address: _____

Entry Description: Complete a nomination form for each entry. Supporting documentation may not exceed three single-spaced pages, text only. Photos are requested and must be accompanied by an executed OHCS Photo Release Form.

The supporting documentation should include a brief description of the person, project or activity; when and why it was completed; what was accomplished; who benefited; and why it should be considered for an award.

Nominations can be mailed, faxed or submitted electronically. All nominations must be postmarked or received no later than **August 15, 2008** to be eligible for consideration.

Submit Entries by **August 15, 2008** to:

Sandy McDonnell, Administrative Services Manager
Oregon Housing and Community Services
725 Summer Street NE, Suite B
Salem OR 97301-1266
Ph. 503-986-2012 Fax. 503-986-2020
Email: sandy.mcdonnell@hcs.state.or.us

DEADLINE

Nominations must be postmarked or received
no later than 5:00 p.m. on

Friday, August 15, 2008

*** TX REPORT ***

TRANSMISSION OK

TX/RX NO 1619
CONNECTION TEL 915039862020
SUBADDRESS
CONNECTION ID
ST. TIME 08/14 13:07
USAGE T 04'23
PGS. SENT 4
RESULT OK

Nomination Application

Please use this form for each nomination. There is no limit to the number of individuals or organizations you can nominate. You may copy this form as many times as necessary. The awards will be presented during the Oregon Housing and Community Services Conference on October 6, 2008.

- Best New Affordable Housing of the Year
- Partner of the Year
- Commitment to Special Needs Housing
- Preservation of Affordable Housing
- Management Company of the Year
- Tenant Services of the Year
- Lender of the Year
- Community-Based Organization of the Year

Submitted By

Name: Kevin Aguirre

Organization: Oregon DHS

Address: 10777 SW Cascade Ave. Tigard, OR 97223

Phone/Email Address: 503-819-2043 Kevin.aguirre@state.or.us

Nominee:

Name: _____

Organization: Community Action

Address: 1001 SW Baseline St Hillsboro OR 97123

Phone/Email Address: 503-693-3230 lbrown@cauwash.org or jness@cauwash.org

Entry Description: Complete a nomination form for each entry. Supporting documentation may not exceed three single-spaced pages, text only. Photos are requested and must be accompanied by an executed OHCS Photo-Release Form.

The supporting documentation should include a brief description of the person, project or activity; when and why it was completed; what was accomplished; who benefited; and why it should be considered for an award.

Nominations can be mailed, faxed or submitted electronically. All nominations must be postmarked or received no later than **August 15, 2008** to be eligible for consideration.

Submit Entries by **August 15, 2008** to:

Community Action Organization

Supplementary Schedule of Revenues, Expenses and Changes in Net Assets by Activity

For the Fiscal Year Ended June 30, 2008

	Early Childhood Development			Family & Community Resources							Resource Development	Administration	
	Total	Head Start	A-Kids Domain	CCR	Opening Doors	Shelter	Transitional Housing	Emergency Needs	Information Referral	Weatherization		Energy	CSBG
Support and Revenue													
Government Revenue													
Federal	\$ 4,582,232	\$ 4,187,770	\$ -	\$ -	\$ 13,266	\$ -	\$ 162,680	\$ 218,516	\$ -	\$ -	\$ -	\$ -	\$ -
State	9,766,283	3,895,285	-	278,441	-	380,811	110,055	-	39,809	1,805,413	2,974,011	-	282,458
Local	1,106,697	500	-	118,922	357,088	306,755	5,000	45,717	21,842	45,000	21,940	-	182,933
	<u>15,455,212</u>	<u>8,083,555</u>	<u>-</u>	<u>397,363</u>	<u>370,354</u>	<u>687,566</u>	<u>277,735</u>	<u>265,233</u>	<u>61,651</u>	<u>1,850,413</u>	<u>2,995,951</u>	<u>-</u>	<u>282,458</u>
Private Revenue													
United Way	11,017	-	-	-	-	50	-	158	-	-	-	10,809	-
Contributions	145,309	7,238	-	-	-	4,262	-	23,346	-	-	-	110,463	-
Corporations & Foundations	719,702	13,537	-	129,060	124,935	33,666	274,244	-	26,400	-	-	108,060	-
	<u>876,028</u>	<u>20,575</u>	<u>-</u>	<u>129,060</u>	<u>124,935</u>	<u>37,978</u>	<u>274,244</u>	<u>23,504</u>	<u>36,400</u>	<u>-</u>	<u>-</u>	<u>329,332</u>	<u>-</u>
Income													
Fees / Sales	158,784	66,235	-	86,800	-	-	-	-	5,655	-	-	94	-
Reimbursements	260,078	-	-	-	-	6,849	3,400	4,943	-	232,827	-	-	12,059
	<u>418,862</u>	<u>66,235</u>	<u>-</u>	<u>86,800</u>	<u>-</u>	<u>6,849</u>	<u>3,400</u>	<u>4,943</u>	<u>5,655</u>	<u>232,827</u>	<u>-</u>	<u>94</u>	<u>12,059</u>
Total Inkind Revenue	<u>317,990</u>	<u>236,867</u>	<u>-</u>	<u>646</u>	<u>14,886</u>	<u>35,203</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>749</u>	<u>-</u>	<u>2,315</u>	<u>27,324</u>
Total Revenue	<u>17,068,092</u>	<u>8,407,232</u>	<u>-</u>	<u>613,869</u>	<u>510,175</u>	<u>767,596</u>	<u>555,379</u>	<u>293,680</u>	<u>103,706</u>	<u>2,083,989</u>	<u>2,995,951</u>	<u>231,741</u>	<u>282,458</u>
Expenses													
Employee Costs	9,169,541	5,461,605	-	400,555	451,285	348,005	202,845	9,350	128,796	539,176	447,200	217,911	962,833
Supplies	302,678	156,324	-	7,983	5,721	4,797	2,344	-	5,472	24,700	3,981	35,407	55,949
Professional Costs	414,246	46,673	-	-	-	-	-	-	-	-	-	-	267,573
Communications	282,723	114,132	-	24,792	13,475	8,874	132	-	7,304	17,609	21,148	30,560	44,697
Transportation & Travel	166,998	78,778	-	8,054	16,708	3,751	8,792	-	2,054	9,317	4,227	3,615	4,082
Marketing	23,458	12,871	-	-	803	164	-	-	-	1,429	230	3,189	4,772
Occupancy	469,413	355,121	-	16,692	2,855	27,071	809	-	4,688	29,310	19,751	13,116	-
Other Rents	220,029	97,200	-	-	1,800	-	2,051	-	-	8,400	12,859	-	97,719
Insurance	92,219	24,504	-	-	411	1,307	149	217	-	4,413	-	-	61,418
Repair & Maintenance	98,754	94,526	-	-	-	1,529	-	-	-	1,617	-	-	1,082
Miscellaneous Expenses	253,055	116,222	-	36,117	6,224	4,245	3,119	232	1,208	20,020	1,601	5,105	58,962
Capital Outlay	46,569	46,569	-	-	-	-	-	-	-	-	-	-	-
Client Expenses	4,960,446	613,081	-	34,088	211	259,656	295,015	295,464	343	1,191,577	2,252,389	11,808	28,814
Inkind	317,990	236,867	-	646	14,886	35,203	-	-	-	749	-	2,315	27,324
Depreciation Expenses	93,219	4,832	-	-	-	2,450	-	-	-	12,651	-	-	73,286
Administrative Charges	-	792,000	-	59,674	46,417	74,451	43,271	43,659	13,806	174,219	241,843	25,884	41,688
Total Expenditures	<u>16,911,338</u>	<u>8,251,105</u>	<u>-</u>	<u>588,581</u>	<u>560,796</u>	<u>771,503</u>	<u>556,527</u>	<u>348,922</u>	<u>163,651</u>	<u>2,035,187</u>	<u>2,985,219</u>	<u>348,910</u>	<u>45,770</u>
Change in Net Assets before Other Revenue & Expenses	<u>156,754</u>	<u>156,127</u>	<u>-</u>	<u>25,288</u>	<u>(50,621)</u>	<u>(3,907)</u>	<u>(1,148)</u>	<u>(55,242)</u>	<u>(59,945)</u>	<u>48,802</u>	<u>10,722</u>	<u>(117,169)</u>	<u>236,688</u>
Other Revenue & Expenses													
Lawsuit Proceeds	395,542	-	-	-	-	-	-	-	-	-	-	-	395,542
Expenses for Repairs	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Other Revenue & Expenses	<u>395,542</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>395,542</u>
Expense Transfers: CSBG	-	-	-	-	(64,469)	-	-	(8,682)	(58,163)	-	-	(105,374)	236,688
Expense Transfers: Other	-	10,295	-	(10,195)	623	(25,240)	-	23,408	(836)	-	-	-	45
Adjusted Expenditures	<u>-</u>	<u>10,295</u>	<u>-</u>	<u>(10,195)</u>	<u>(63,846)</u>	<u>(23,340)</u>	<u>-</u>	<u>14,726</u>	<u>(58,999)</u>	<u>-</u>	<u>-</u>	<u>(105,374)</u>	<u>236,688</u>
Change in Net Assets	<u>552,296</u>	<u>145,832</u>	<u>-</u>	<u>35,483</u>	<u>13,225</u>	<u>19,433</u>	<u>(1,148)</u>	<u>(69,968)</u>	<u>(946)</u>	<u>48,802</u>	<u>10,722</u>	<u>(11,795)</u>	<u>362,656</u>
Beginning of Year Net Assets	1,759,724	250,311	9,859	62,516	241,743	171,509	12,888	24,686	20,113	435,982	13,222	81,713	435,582
Prior Period Adjustments	5,570	12,691	-	-	-	-	-	-	-	-	-	-	(7,121)
End of Year Net Assets	<u>\$ 2,317,590</u>	<u>\$ 408,834</u>	<u>\$ 9,859</u>	<u>\$ 97,799</u>	<u>\$ 254,968</u>	<u>\$ 190,742</u>	<u>\$ 11,740</u>	<u>\$ (45,282)</u>	<u>\$ 19,167</u>	<u>\$ 484,784</u>	<u>\$ 23,944</u>	<u>\$ 69,918</u>	<u>\$ 791,117</u>

The accompanying notes are an integral part of these financial statements.