



Head Start Weekly Bulletin

News and Info for Head Start

Week of January 4, 2010

1. Trainings are listed on page 2 of this bulletin.
2. PCC paperwork should have been turned in by December 18th, but some will not have done that, so you may turn your requests for classes in to Lori B. by January 8th. A special thank you to all of you PCC students who did turn your paperwork in by the requested date.
3. If you have taken classes from CCR&R in the past or are scheduled to take them in the future, you **must** send a copy of your certificate to Lori Balch. This will serve as documentation that the class was completed by you. If you fail to do this, you may have to reimburse Head Start for the cost of the class. Thank you and if you have any questions, please call Lori Balch @ 971-563-8006
4. Please welcome to our program our new Family Services Consultant Azanet Cabezas. She is on a 15 hours per week contract through the end of May, 2010. Areas of concentration will be on motivating parent involvement, coaching staff on organizing and facilitating effective inter-active parent meetings and assessing how well our staff teams are working. Azanet will be attending Parent Center Meetings, Policy Council and Weekly Family Updates. She begins her work on January 14 and I look forward reading her reports, comments, suggestions, and sharing these with you, your Supervisors and Program Managers. Gail Boyle
5. I will be on vacation January 7 thru 19. I hope to attend the Policy Council meeting on the 19th. Gail Boyle
6. In compliance with Performance Standards, every year the program goes through a self-assessment process. Through this process we assess our strengths and areas of improvement and develop our goals and objectives for the upcoming year. The Parent Satisfaction survey is an important tool to submit feedback/input from parents. You will be receiving a packet with blank Parent Satisfaction surveys to be distributed to each child's family. Please ask parents to complete the survey and return it back to you. Once you receive the completed surveys, please send them to Elaine Burrell at the Hillsboro main office. Please send them as you receive them. You do not have to wait til everyone returns theirs. Page 3 of this bulletin outline the projected schedule of our self assessment. We encourage all staff (with supervisor approval) to participate in this process.
7. Please welcome 2 new drivers to Head Start Transportation: Wanda Love, who started last month. Wanda came to us from the Hillsboro School District and she has been assigned to the Orenco route as a monitor and driver, but has currently been covering for Jose on the Patterson/ South Meadows route. And, Shannon Berkley who will be assigned to the Rosedale/ Witch Hazel route but will be covering for the recovering Bill Urban on the Tualatin Bridgeport route. Shannon is also a monitor and driver with years of experience from the Beaverton School District. Tony
8. Please read pages 2 & 3 of this bulletin. Important information on both.

TRAININGS

DATE	DESCRIPTION	ADDRESS	TIME	EHS OR HS	COMMENTS
1/8	Recognizing & Reporting Child Abuse & Neglect REQUIRED Training	Beaverton Library	10:30-12:30 Training By – CCR&R	HS – All Beaverton & Tig/Tualatin area staff must attend	Be Prompt – Latecomers will not be allowed entry Starts at 10:30am
1/8	Recognizing & Reporting Child Abuse & Neglect REQUIRED Training	Community Action Conference Rms	2:00-4:00pm Training By – CCR&R	HS – All Hillsboro area staff must attend	Be Prompt – Latecomers will not be allowed entry Starts at 2:00pm
1/15	Infant/Toddler Module 1 - "Social Emotional Development within the Context of Relationships"	Beaverton Office	1:00-4:00pm	EHS Infant/Toddler Teachers & FST (CDC's, Coffee Creek & Home Based staff)	Learn how to incorporate the DECA-IT to guide planning
1/22	Module III Developing a Behavior Support Plan	Beaverton Office Vose Room	1:00 - 4:00pm	NEW teachers, and teachers who want a refresher.	Lori Balch, MaryBeth Bush, and Maddie Collias

Welcome Back