

STAFF PAY CHECK NEWS
October 13, 1995



Staff is encouraged to use the Pay Check News for communicating events or personal items to employees of CAO. Deadlines for submitting announcements is Wednesday afternoon.

WELCOME!!

Regina Smith has returned to us. After experiencing Texas and having an enjoyable time, she has returned. Stop by and give her a big hello!

Susan Aguilar is the new I&R Specialist. She previously worked for West Tuality Child Care Services as a Hispanic Parent Consultant. She has two children, a 5 and 6 year old. Her husband works for the City of Forest Grove. She currently attends Portland Community College part time. Her goal is to major in Education or Psychology. She is very excited about working in the I&R Department and is looking forward to meeting the rest of the staff.

THANK YOU

Ed and BettyLu Sanders would like to thank everyone for the many, many get well wishes and prayers. Ed's surgery was successful. The doctors feel they removed all of the tumor; and Ed is now on the road to recovery. Thank you again for all the positive thoughts. BettyLu

BUILDING DEDICATION

The building dedication has been set for Friday, October 20. Staff will prepare for visitors at 3:30. The dedication ceremony will take place at 5:30. Hope to see you all there.

PARKING

Inventing parking places where none exist is becoming an art-form. When in doubt, please park in the Far West lot across the street. Thank you.

WINE RAFFLE!!

Three lucky winners will each receive a wine cellar of 12 cases of premium Washington County wine. Tickets are now available for \$5.00 each. We also have posters available. If you can help sell tickets or would like to buy a handful or the "lucky One" - contact Carren Woods at 693-3255. Thanks.

UNITED WAY WIND-UP

Just a reminder to return your individual form to Pilar at the main office by October 16th. Even if you decide not to give this year, we need your form returned. Thanks! U

VOLUNTEERS

CAO employees that would like to volunteer some time with our Head Start children can sign up in the red Teacher Needs folder at the front desk.

TUTORS NEEDED

The Bilingual Vocational Preparation Program needs bilingual tutors. It will pay \$11.93/hr., maximum 16/hr. a week.

Students are also wanted for the Bilingual Vocational Education Program

- to:
- * improve their English
 - * pass the GED English or Spanish
 - * develop workplace literacy

Requirements:

- * 16-20 years old
- * available for Thursday, 9:00-12:00 class
- * available for 2 hours of tutoring each week

Cost: It's free! It's a gift from the taxpayers of Hillsboro and Forest Grove

Call: Barbara Swanson or Anna Nava for more information - Ext. 3232

HEAD START BUS SCHEDULE

To help us all remember that the Head Start children are in the parking lot area and being transported by school buses, their bus schedule is as follows:

- 8:30-8:45 a.m. - BIG BUS
- 9:30-10:00 a.m. - BIG BUS AND 2-3 SMALL BUSES
- 12:00-12:15 p.m. - BIG BUS
- 1:30 p.m. - BIG BUS
- 3:20-3:40 p.m. - BIG BUS

ALL STAFF DAY

The All Staff Day will be Monday, November 6 at Tuality Healthcare starting at 8:30 a.m. The theme will be "Understanding Oppression", more information to follow.

NEW EXECUTIVE DIRECTOR

The Community Action Directors of Oregon have hired an Executive Director. She is Carmel Bentley and can be reached at Community Action Directors of Oregon, 2035 Darcor Street, S.E., Salem, 97301.

THANK YOU VOLUNTEERS!

A BIG THANK YOU to Cindy & Herb Hirst, Margaret Eickmann, Greg Zuffrea, Russ Wilkinson, Dick & Linda Stenson, Javier Correa, Maria & Kathy Arellano, Leon & Carol, Joan, Kathy, Carren, Angie, Pilar, Nick, Jerralynn, Cathy, Sharon, all the Head Start parents, and all those who helped with the landscaping and playground work parties; and made it look so beautiful.