



STATE OF OREGON

INTEROFFICE MEMO

*Lynn Frank
8-4131*

TO: Governor *GERRY*

DATE: September 26, 1983

FROM: Gerry Thompson *[Signature]*

SUBJECT: Emergency Notification Procedures

SEP 30 1983
Governor's Office

Since you took office in 1979, emergency notification procedures have been basically:

First duty officer for the Governor - Bob Oliver. Backup and relief - Executive Assistant. Or - in lieu of the above, direct to the Governor.

Based on the seriousness of the emergency and public interest of the emergency, Governor is immediately notified, and almost simultaneously, the press secretary is notified.

Recently, there have been some breakdowns. You are aware of instances when no one -- you or staff -- has been notified of incidents at the pen or OSCI. Although no one had serious consequences, Bob and I have tried to adopt a stance that it is better to over-communicate than be sorry later.

The most recent breakdown was for the upcoming Trojan drill for October 5, 1983. I received a call a couple of days ago asking if you and I would be at the briefing Friday, September 23, should you be called at 5:30 a.m., October 5 when the actual drill will start and would you and/or I be active participants.

I knew nothing, Glenna knew nothing, Denny knew nothing and Bob Oliver knew nothing. Come to find out, DOE had notified a member of our staff (none of the above) several weeks ago and nothing was relayed to anyone. *I know no details but Lynn did call a couple of days ago wanting to know what you would be if when notified. Reminded me Bob.*

These are the kinds of "breakdowns" that worry me. Bob and I have refreshed all agencies who might be involved in emergencies of the notification procedures.

Now, do you want to be:

1. Formally notified of the Trojan drill at 5:30 a.m. October 5? (This is a test to see how quickly we can all arrive at our assigned spots.)

Jerry - our test - you go first & decide how soon I am needed - whatever whatever whatever that time is - [Signature]

2. Directly participate in the drill? (If you like, I can arrive at 5:30 a.m. for you, then you take over when you arrive at your usual time.)

As of today, your morning on that day is scheduled with 8:30 cabinet, 11:30 auction brown bag, and 12:30 open house.