



# Community "IN" ACTION

Newsletter June 16, 2008

Deadline is the second Friday of the month; Contacts for articles are: Child Dev. - Farzana Siddiqui, F&CR & Layout - Barb Dame, Morale & Wellness - Phyllis Johnpoll, Development - Lisa Brown, All others - Nancy Peters. Editor: Renée Bruce

## DIRECTOR'S CORNER



Jerralynn Ness  
Executive Director

"Action in the Last Frontier" was the theme for our Region 8 & 10 Community Action Conference held last month in Alaska. The Rural Alaska Community Action Program produced a great conference, exposing us to the richness of Alaska: the people, the cultures, the place. We experienced several Alaska Native presentations and performances in a beautiful setting surrounded by snow-capped mountains.

While RuralCAP is based in Anchorage, most of its work occurs in very small villages throughout the state. I am always inspired by their unique approaches to community action work and their effective integration with their native cultures. For example, their Weatherization crews are flown to remote villages by bush pilots. Their materials can be flown in or barged in by water. The crew lives with the villagers for 3-4 months until all of the eligible homes have been weatherized. Sometimes they hire workers from the village, contributing

*Directors' Corner continued*

directly to the economic well-being of the community.

Our team that attended included Katherine Galian, Pat Rogers, Joan Brown, Debbie Burrows, Lisa Brown, Renée Bruce and myself.

We had a good variety of quality workshops to attend organized in three tracks: Leadership, Wellness, Best Practices and Early Learning and Community Development. And with 20 hours of daylight, we even had time to explore the surroundings a bit, tracking down the magical moose, they were definitely show-stoppers!

### Program Assistant's Corner

Please help us continue to support our shelter with your contributions of non-perishable items. A box is located at the Hillsboro main employee entrance for your use. **Thank you.**

### COMINGS & GOINGS

WELCOME:

- Araceli Delgado - Program Assistant Head Start
- Lydia Harris - Program Assistant Head Start
- Paul Hawkins - Facility Maintenance Specialist

## NEWS OF NOTE



**Mileage reimbursement is being increased to .505 effective July 1st.**

**New travel forms will be available for mileage reimbursement.**

**Mileage for the remainder of the month of June will still be reimbursed at the .485 rate.**



## UPCOMING EVENTS!

Holiday ~ 4th of July	7/4
Safety Committee Meeting	7/7
Hillsboro Building Meeting	7/15
IS Committee Meeting	7/15
Friends of Community Action Picnic	7/26
Head Start Policy Council	None
Board Meeting	None

July 2008

# BIRTHDAYS



Callie Bump	2
Nathan Griffin	2
Giovanna Winder	2
Renée Bruce	3
Rachael Agnesse	5
Kayla Meyer	5
Mary Davila	10
Elaine Burrell	13
Lydia Harris	14
Norma Stewart	16
Sharon Bolmeier	21
Hali Kekua	21
Maria Infante	22
Verna Church	23
Jennifer Kenoyer	24
Sandra Dunlap	27
Scott Schlegel	28
Martha Dominquez-	
Mondragon	29
Elaine Parsons	31

(If you want your birthday acknowledged, be sure to complete an authorization form – contact HR)

## SAFETY— by Jerralynn Ness

Last month the Directors and Safety Committee met jointly with Angie Wisner from SAIF. She provided us with an overview and training on the roles and responsibilities of safety committees. Our committee must have at least 4 members, comprised of an equal number of employee and employer reps. The committee can agree to have more employee reps than management reps. Employee reps must be volunteers or elected by their peers. Employer reps can be appointed. A chairperson is elected by the committee members. The committee is expected to meet at least monthly, have a written agenda and publish its minutes. They have a number of essential activities to promote safety and health in the workplace and make recommendations for change.

We will be re-establishing our Safety Committee to meet all requirements and to give it greater support. It currently is organized within HR and will be moved under John Russell, Director of Finance and Administration, who also oversees facilities and many aspects of safety. We are seeking employee reps who are interested in volunteering, or continuing to volunteer, on the committee. The first meeting to launch the newly formed committee will be held in July and they will elect their chair at that time. These are one year positions which will be renewed each fiscal year. If you have an interest in serving on this committee, please let your Director know. Thanks to all of you who have served and who are interested in continuing on!

## JULY IS

Fireworks Safety Month  
Blueberry Month  
Hot Dog Month  
Ice Cream Month  
Baked Beans Month  
(guess why all these are in July)!



July 1 is Canada's Dominion Day (the day Canada became a nation).  
July 4 is Independence Day here in the USA  
July 15 is Cow Appreciation Day (who knew)?  
July 28 is Accountants' Day (so be nice to Fiscal)!

### Sweet Cherry Cobbler

Serves 4  
Preheat the oven to 425°

#### For the filling:

About 3 cups of sweet cherries, pitted  
2 tablespoons water  
1/4 cup sugar  
2 teaspoons corn starch  
1/4 teaspoon cinnamon



#### For the topping:

3/4 cup all purpose flour (I used white whole wheat flour)  
1 tablespoon sugar  
1/4 teaspoon baking soda  
1/4 teaspoon baking powder  
1/8 teaspoon salt  
1 1/2 tablespoon cold, unsalted butter, cut into small pieces  
1/3 cup low-fat buttermilk

Cook the cherries, water, sugar, cornstarch, cinnamon and a pinch of salt in a saucepan until the sugar dissolves, just a few minutes. If you use frozen cherries, omit the water. Pour the filling into a 9 inch pie plate.

Whisk the flour, 2 teaspoons sugar, baking soda, baking powder, and salt in a bowl. Blend in the butter bits with your fingers until the little chunks are well dispersed. Stir in the buttermilk with a fork just until blended in. Drop the crumbly dough in four mounds over the filling and sprinkle the remaining topping around. Dust the dough with remaining sugar. Bake about 25 minutes until the topping is golden brown and the cherry filling is bubbling. Serve this warm.

MORALE & WELLNESS



## CHILD DEVELOPMENT

### Teacher Trainings

One of the most important tasks in working with teachers is to help them develop their own abilities to create developmentally appropriate curriculum for young children. Because individual teachers have such a significant impact on student performance, high-quality teacher preparation is all the more important. Growing evidence indicates that teacher quality is one of the most powerful influences on student achievement, more powerful than almost any other school resource and as influential as student background factors like poverty, language, or family status.

Research in Head Start and other early childhood settings shows that the education level of the teachers is a key factor in the quality of children's learning and development. Training for Head Start teachers is a priority for the success of our program. Throughout the year we offer not only the required mandatory trainings, but also trainings to improve the effectiveness of our classroom teachers.

Quality pre-kindergarten and child care programs have produced dramatic, long-term impacts on the lives of children from disadvantaged families. Quality improvements to Head Start hold the promise of even greater impact.



Ann Roth, leader of the Leadership Hillsboro group, dumps topsoil into a planter (see more about this project in the "What's Developing" column)



## CHECKS & BALANCES

### Fiscal - Important Time Sheet Information

Due to the July 4th holiday falling on a Friday payday, please have your timesheets turned in to Payroll by **Thursday, June 26th**. Timesheets turned in after 5 PM on June 26th will not be processed with the regular payroll. If you have any questions, call Javier at 503-693-3285.

**THE END OF THE FISCAL YEAR IS JUNE 30th!** There are still outstanding purchase orders. Please go through your outstanding purchase orders; if you did not use one and will not be using it before June 30th return it to Fiscal with a note saying you did not use it.

Do not put crossing fiscal year receipts, etc. on the same green sheets or mileage request forms. Anything for July 1st forward **MUST** go on a new request. If you put mileage for June and July on the same mileage form, it will be returned to you to be corrected and will delay you receiving your reimbursement. You have until July 25th to turn in any June receipts. Anything over 90 days old will not be reimbursed.

Please help us get your purchases paid and reimbursements sent out on time and without confusion. If you have any questions, feel free to call Phyllis at 503-693-3256 X256.

## WHAT'S DEVELOPING?



Community Action's mission is "In partnership with the community, assist low-income people to achieve self-determination". Community Partnerships are especially evident at the Hillsboro Family Shelter, where volunteers, businesses, faith-based and community groups make vital on-going contributions.

This spring, Leadership Hillsboro, the business and community leadership program of the Hillsboro Chamber of Commerce, chose to refurbish the shelter play yard for their annual community project. The group, along with additional volunteers they enlisted, has re-designed and landscaped the yard, adding a new concrete path, barbeque area, and space for an improved play structure. They are also adding new grass, flowers and shrubs to existing raised beds, a kids play house, and a small basketball court.

It all started with an Eagle Scout project to begin removing a worn-out play structure. Then a few more volunteers donated time and money to complete the removal, because they knew their work would eventually make life a little better for shelter residents. The success of the play yard project shows how community partnerships help us achieve our mission.

*Thanks to everyone who has helped with this project!*

## HR – from Jerralynn



I hope by now that most of you have had the opportunity to meet Julie Zimmerman, an HR Manager with over 20 years of professional experience, who is assisting us during this transition period. She comes with a depth and breadth of knowledge of HR, strong management skills and is a delight to work with. If you haven't already met Julie, please stop by to say hello and introduce yourself.

We are all looking forward to the arrival of Nicole Cossette, our newly hired Human Resources Director. We have scheduled a couple of transition meetings with her this month but she will officially be starting work at Community Action on July 7th. Nicole has a Masters degree in Human Resources and most recently has been an HR Manager at Intel for the past six years. She is very attracted to our mission and to working in a non-profit organization. Nicole will be a great addition to our leadership staff and tremendous support to our work.

## FAMILY & COMMUNITY RESOURCES



### 3 = 's

The number of hours a television can be powered with the energy saved from a recycled aluminum can.

The number of month's worth of thrown away aluminum that could be recycled to replace the entire U.S. commercial airfleet.

Cubic yards of landfill space saved by one ton of recycled paper.

### Where has all the water gone?



5 gallons of water, on average go down the drain if you leave the tap running while you brush your teeth.

30 gallons of water, on average go down the drain if you leave the tap running while you wash the dishes.

50 gallons of water per day can be wasted by a small faucet leak.

## LOOKIN' FER WORK ... ... IN ALL THE RIGHT PLACES

Job Openings may be viewed at  
Common/Agency Info/HR Resources/Job Postings

\*NOTE: Please check this address weekly for current information and details. We have many jobs in development that will be posted before the next publication and we will take applications as each job is posted.



This shelter resident is the first child to play in the sand box with new toys donated by Leadership Hillsboro